

HOW TO OBTAIN AN ARIZONA INSURANCE PRODUCER LICENSE

The state of Arizona has no formal pre-licensing education requirement however it is recommended as the prelicensing course is designed to prepare candidates for the State Licensing Examination.

1. Complete the prelicensing course.

- Life Only
- Accident & Health Only
- Life, Accident & Health
- Casualty Insurance
- Property Insurance
- Property and Casualty

Course requirements:

- This is a forced progression (locked) state that requires the student to review each lesson and pass each of the chapter quiz before moving onto the next section/chapter.
- Assessments on key topics throughout the course and must be successfully passed with a minimum score of 70% before moving onto the next chapter.

2. Schedule the Arizona State examination.

- Registration must be completed online on PROMETRIC website:
<https://www.prometric.com/arizona/insurance>
- Single line exam fee \$38
- Combined exams fee \$49

Online proctored exams:

- You must check the compatibility of your computer before registering for the exam.
<https://rpcandidate.prometric.com/>
- If your computer is not compatible with the online software, you will need to schedule your examination at Prometric test center.

Limitation on repeat examinations:

- Candidates will have four attempts to pass an exam for a line of authority within a one-year period. After the fourth unsuccessful attempt, you will be placed into a waiting period and not be able to retake the exam until the one-year waiting period is over. ARS § 20-284(H)

3. Pass your state exam

- Take advantage of the cram courses (Prep Review and Exam Simulator) within your prelicensing course during the waiting period.
 - Prep Review Course: This part of the training features content “boiled down to the essence” of the state exam. Chapters have only a few pages of material, but the content must be mastered to pass. Instructionally designed to teach individuals how to pass, most study effort should be invested here. Chapter exams are substantially larger (50+ questions), providing exposure to the types of questions seen on the state exam.
 - Exam Simulator: These special exams are designed to gauge content retention levels. Important: Only take the Exam Simulators after the Prep Review Course has been successfully completed. It ensures these questions will be “fresh in the mind”.
- **On the day of testing, you must present a valid government issued photo id.**

4. Apply for license

- Submit license application online through www.nipr.com
- Application fee \$120
- If you answer "Yes" to a background question on the application, submit your written statement accompanied by corresponding court documents (printouts from a court's web site are not acceptable) as part of your NIPR electronic license application using the Attachments Warehouse
- • If you need to submit other additional documents as part of your NIPR electronic license application, use the Attachments Warehouse.
- **NIPR verifies exams prior to allowing submission of an application.**

5. Schedule your Fingerprint appointment:

- All resident candidates taking an insurance examination for the first time must be fingerprinted.
- This is a multistep process.
 - Candidates must create an account for both the [AZDPS Public Services Portal](#) and [Fieldprint](#)
 - For more information visit <https://difi.az.gov/finger-print>
- ADPS Fingerprint code: **INS-055.A**
- ADPS Fingerprint Fee: \$22.44
- Fieldprint Fingerprint Fee: \$8.25

Licensing Eligibility Form

- You must submit Form L-152 found on the Department of Insurance website: <https://insurance.az.gov/form-l-152-licensing-eligibility-lawful-presence-us-requirement>
- ***This form is not necessary if your fingerprints were submitted to the department electronically.***

Prometric Exam Outlines

DESCRIPTION	Question Count			% of Exam Questions		
	Life	Health	L&H	Life	Health	L&H
Life Insurance						
Insurance Regulation	5	5	6	5%	5%	4%
General Insurance	10	7	9	10%	7%	6%
Life Insurance Basics	24	0	21	24%	0%	14%
Life Insurance Policies	23	0	15	23%	0%	10%
Life Insurance Policy Provisions, Options and Riders	23	0	14	23%	0%	9%
Annuities	10	0	6	10%	0%	4%
Federal Tax Considerations for Life Insurance and Annuities	5	0	14	5%	0%	9%
Health Insurance						
Disability (Accident and Health) Insurance Basics	0	18	14	0%	18%	9%
Individual Health Insurance Policy General Provisions	0	13	6	0%	13%	4%
Disability Income and Related Insurance	0	7	6	0%	7%	4%
Medical Plans	0	13	9	0%	13%	6%
Group Accident and Health Insurance	0	11	9	0%	11%	6%
Dental Insurance	0	5	5	0%	5%	3%
Insurance for Senior Citizens and Special Needs Individuals	0	16	12	0%	16%	8%
Federal Tax Considerations for Health Insurance	0	5	4	0%	5%	3%
Total for all parts						
Total Scored Questions on Exam	100	100	150			
Maximum Time allowed to complete exam in minutes	120	120	150			
Passing Score	70	70	70			
DESCRIPTION	Question Count			% of Exam Questions		
	Casualty	Property	P&C	Casualty	Property	P&C
Casualty Insurance						
Insurance Regulation	5	5	8	5%	5%	5%
General Insurance	9	7	8	9%	7%	5%
Casualty Insurance Basics	15	0	11	15%	0%	7%
Homeowners Policy	15	0	11	15%	0%	7%
Auto Insurance	19	0	9	19%	0%	6%
Commercial Package Policy	15	0	12	15%	0%	8%
Businessowners Policy	6	0	5	6%	0%	3%
Workers Compensation Insurance	10	0	12	10%	0%	8%
Other Coverages and Options	6	0	6	6%	0%	4%
Property Insurance						
Property Insurance Basics	0	17	11	0%	17%	7%
Dwelling Policy	0	10	14	0%	10%	9%
Homeowners Policy	0	16	11	0%	16%	7%
Auto Insurance	0	15	9	0%	15%	6%
Commercial Package Policy	0	16	12	0%	16%	8%
Businessowners Policy	0	8	5	0%	8%	3%
Other Coverages and Options	0	6	6	0%	6%	4%
Total for all parts						
Total Scored Questions on Exam	100	100	150			
Maximum Time allowed to complete exam in minutes	120	120	150			
Passing Score	70	70	70			

Producer Licensing Checklist:

Task:	Date Completed
1. Complete prelicensing course	
2. Register for exam	
3. Pass exam	
4. Apply for license	
5. Submit Fingerprints	

Governing Agency

Name: Arizona Department of Insurance and Financial Institutions

Phone: 602-364-3100

Website: <https://difi.az.gov/producers>

Address: 100 North 15th Avenue, Suite 261

Phoenix, AZ 85007