

HOW TO OBTAIN A DISTRICT OF COLUMBIA INSURANCE PRODUCER LICENSE

The state of Delaware has no formal pre-licensing education requirement however it is recommended as the prelicensing course is designed to prepare candidates for the State Licensing Examination.

1. Complete the prelicensing course.

- Life Only
- Accident and Health
- Casualty
- Property

Course requirements:

- This is a forced progression (locked) state that requires the student to review each lesson and pass each of the chapter quiz before moving onto the next section/chapter.
- Assessments on key topics throughout the course and must be successfully passed with a minimum score of 70% before moving onto the next chapter.

2. Schedule the District of Columbia State examination.

- Registration must be completed online on Pearson VUE website:
<https://home.pearsonvue.com/dc/insurance>
- Exam fee \$75

Limitation on repeat examinations:

- There are no limits on exam retakes.

3. Pass your state exam

- Take advantage of the cram courses (Prep Review and Exam Simulator) within your prelicensing course during the waiting period.
 - Prep Review Course: This part of the training features content “boiled down to the essence” of the state exam. Chapters have only a few pages of material, but the content must be mastered to pass. Instructionally designed to teach individuals how to pass, most study effort should be invested here. Chapter exams are substantially larger (50+ questions), providing exposure to the types of questions seen on the state exam.
 - Exam Simulator: These special exams are designed to gauge content retention levels. Important: Only take the Exam Simulators after the Prep Review Course has been successfully completed. It ensures these questions will be “fresh in the mind”.
- **On the day of testing**, you must present two forms of identification bearing your signature, one of which must be a valid government issued photo id.
- Candidates must bring a copy of a marriage certificate or divorce decree (if the candidate’s name has legally changed from that shown on his/her identification)

4. Schedule your Fingerprint appointment:

- Register online for background check through Fieldprint:
<https://schedule.fieldprint.com/User/SignIn>
- Fingerprint Fee: \$31.50
- Contact the Department of Insurance, Securities and Banking at (202) 727-8000 for questions.

5. Apply for license

- Apply for your license online through NIPR website www.nipr.com
- Application fee \$100 plus processing fee
- If you answer "Yes" to a background question on the application, please submit supporting documents electronically via [NIPR's Attachments Warehouse](#). The documents may also be submitted to the state via mail, email, or fax. All other required documentation must be forwarded directly to the state.
- **NIPR verifies exams prior to allowing submission of an application.**

Pearson Vue Exam Outlines

DESCRIPTION	Question Count		% of Exam Questions	
	Life	Health	Life	Health
Life Insurance				
Types of Policies and Features	12	0	15%	0%
Policy Riders, Provisions, Options, and Exclusions	18	0	23%	0%
Completing the Application, Underwriting, and Delivering the Policies	12	0	15%	0%
Taxes, Retirement, and Other Insurance Concepts	8	0	10%	0%
Health Insurance				
Types of Policies	0	14	0%	19%
Policy Provisions, Clauses, and Riders	0	20	0%	27%
Social Insurance	0	3	0%	4%
Other Insurance Concepts	0	4	0%	5%
Field Underwriting Procedures	0	9	0%	12%
DC Laws and Rules				
DC Statutes, Rules and Regulations Common to All Lines	20	20	25%	27%
DC Statutes, Rules and Regulations Pertinent to Life Insurance	10	0	13%	0%
DC Statutes, Rules and Regulations Pertinent to Sickness and Accident Insurance	0	5	0%	7%
Total for all parts				
Total Scored Questions on Exam	80	75	100%	100%
Maximum Time allowed to complete exam in minutes	120	120	120	120
Passing Score	70	70	70	70

DESCRIPTION	Question Count		% of Exam Questions	
	Casualty	Property	Casualty	Property
Casualty Insurance				
Types of Policies, Bonds, and Related Terms	25	0	31%	0%
Insurance Terms and Related Concepts	14	0	18%	0%
Policy Provisions	11	0	14%	0%
Property Insurance				
Types of Property Policies	0	25	0%	33%
Insurance Terms and Related Concepts	0	14	0%	19%
Policy Provisions and Contract Law	0	11	0%	15%
DC Laws and Rules				
DC Statutes, Rules, and Regulations Common to All Lines	20	20	25%	27%



DC Statutes, Rules and Regulations Common to Property and Casualty Insurance	3	3	4%	4%
DC Statutes, Rules and Regulations Pertinent to Casualty Insurance	7	0	9%	0%
DC Statutes, Rules and Regulations Pertinent to Property Insurance	0	2	0%	3%
Total for all parts				
Total Scored Questions on Exam	80	75	100%	100%
Maximum Time allowed to complete exam in minutes	120	120	120	120
Passing Score	70	70	70	70

Producer Licensing Checklist:

Task:	Date Completed
1. Complete prelicensing course	
2. Register for exam	
3. Pass exam	
4. Apply for license	

Governing Agency

Name: Government of the District of Columbia
 Department of Insurance
 Phone: 202-727-8000
 Website: <https://disb.dc.gov/>
 Address: 1050 First Street, NE, Suite 801
 Washington, DC 20002