

HOW TO OBTAIN A GEORGIA INSURANCE PRODUCER LICENSE

1. Complete the prelicensing course.

- Life Only – 20 hours
- Accident & Health Only – 20 hours
- Life, Accident and Health – 40 hours
- Casualty – 20 hours
- Property – 20 hours
- Property and Casualty – 40 hours
- Personal lines - 40 hours

Course requirements:

- This is a forced progression (locked) state that requires the student to review each lesson and pass each of the chapter quiz before moving onto the next section/chapter.
- Assessments on key topics throughout the course and must be successfully passed with a minimum score of 70% before moving onto the next chapter.
- Completion of this course satisfies the prelicensing education requirement.

Certificate Information:

To eligible for a Certificate of completion, you must follow several steps:

- Completion of the course, and the final exam with a minimum score of 70%.
- Download and Print certificate through the “Transcript” tile on the user dashboard.
- Certificates are valid for 12 months.
- Course completion rosters will be reported to SIRCON daily.
 - Education providers are required to collect and report students DOB and last 4 of SSN.

2. Schedule the Georgia State examination.

- Registration must be completed online on Pearson Vue website:
www.pearsonvue.com/ga/insurance
- You will be required to enter the school code during registration. The school code can be found on the certificate of completion.
- Exam fee - \$63

Online proctored exams:

- You must check the compatibility of your computer before registering for the exam.
<https://home.pearsonvue.com/ga/insurance/onvue>
- If your computer is not compatible with the online software, you will need to schedule your examination at Pearson Vue test center.

Limitation on repeat examinations:

- There are no limitations on retaking the exam at a physical test center. **
- Candidate is permitted 2 attempts for remote proctored exams - OnVue
- There is a 14-day waiting period to retest at a physical test center or remote exam - OnVue
****EFFECTIVE FEBRUARY 15, 2022 – Candidates who fail an exam will be required to wait 14 days to retest after the first two failed attempts and 30 days on the third attempt and any subsequent attempts.**

3. Pass your state exam

- Take advantage of the cram courses (Prep Review and Exam Simulator) within your prelicensing course during the waiting period.
 - Prep Review Course: This part of the training features content “boiled down to the essence” of the state exam. Chapters have only a few pages of material, but the content must be mastered to pass. Instructionally designed to teach individuals how to pass, most study effort should be invested here. Chapter exams are substantially larger (50+ questions), providing exposure to the types of questions seen on the state exam.
 - Exam Simulator: These special exams are designed to gauge content retention levels. Important: Only take the Exam Simulators after the Prep Review Course has been successfully completed. It ensures these questions will be “fresh in the mind”.
 - **On the day of testing, you must present a valid government issued photo id and the certificate of completion.**

4. Complete Citizen Affidavit

- Georgia Department of Insurance requires every applicant to verify proof of lawful presence in the United States by submitting the following documents along with the license application:
- Complete and notarize the Citizen Affidavit Form (GID-276-EN). Form can be found on the Georgia Insurance Department’s website. <https://oci.georgia.gov/citizenship-affidavit>

5. Apply for license

- Submit license application electronically through [SIRCON Online Services](#)
- Application fee - \$100
- Processing fee - \$20
- **NIPR does not verify exams prior to allowing submission of an application, however, an exam is required prior to the states’ approval of the request.**

6. Submit Fingerprints

- The state of Georgia requires fingerprinting. To make a fingerprint reservation go to <https://www.aps.gemalto.com/ga/index.htm>
- Fingerprint Fee: \$51.50
- Applicants will receive a registration approval email from GBI. Take your approval message with you to a fingerprint site and they will take your fingerprints.

Pearson Vue Exam Outlines

DESCRIPTION	Question Count			% of Exam Questions		
	Life	Health	L&H	Life	Health	L&H
Life Insurance						
Types of Policies and Features	12	0	12	15%	0%	10%
Policy Riders, Provisions, Options, and Exclusions	18	0	18	23%	0%	14%
Completing the Application, Underwriting, and Delivering the Policies	12	0	12	15%	0%	10%
Taxes, Retirement, and Other Insurance Concepts	8	0	8	10%	0%	6%
Health Insurance						
Types of Policies	0	14	14	0%	18%	11%
Policy Provisions, Clauses, and Riders	0	20	20	0%	25%	16%
Social Insurance	0	3	3	0%	4%	2%
Other Insurance Concepts	0	4	4	0%	5%	3%
Field Underwriting Procedures	0	9	9	0%	11%	7%
Georgia Laws and Rules						
Georgia Statutes, Rules and Regulations Common to All Lines	24	24	19	30%	30%	15%
Georgia Statutes, Rules and Regulations Pertinent to Life Insurance only	6	0	3	8%	0%	2%
Georgia Statutes, Rules and Regulations Pertinent to Health Insurance	0	6	3	0%	8%	2%
Total for all parts						
Total Scored Questions on Exam	80	80	125	1	1	1
Maximum Time allowed to complete exam in minutes	120	120	135	120	120	120
Passing Score	70	70	70	70	70	70

DESCRIPTION	Question Count			% of Exam Questions		
	Casualty	Property	P&C	Casualty	Property	P&C
Casualty Insurance						
Types of Policies, Bonds, and Related Terms	25	0	25	31%	0%	20%
Insurance Terms and Related Concepts	14	0	14	18%	0%	11%
Policy Provisions	11	0	11	14%	0%	9%
Property Insurance						
Types of Property Policies	0	25	25	0%	31%	20%
Insurance Terms and Related Concepts	0	14	14	0%	18%	11%
Policy Provisions and Contract Law	0	11	11	0%	14%	9%
Georgia Laws and Rules						
Georgia State Laws, Rules, and Regulations Pertinent to All Insurance Lines	22	22	18	28%	28%	14%
Georgia Statutes and Regulations Pertinent to Property and Casualty Insurance	4	6	3	5%	8%	2%
Georgia Statutes and Regulations Pertinent to Casualty Insurance	4	0	1	5%	0%	1%
Georgia Statutes and Regulations Pertinent to Property Insurance	0	2	3	0%	3%	2%
Total for all parts						
Total Scored Questions on Exam	80	80	125	1	1	1
Maximum Time allowed to complete exam in minutes	120	120	120	120	120	120
Passing Score	70	70	70	70	70	70

Producer Licensing Checklist:

Task:	Date Completed
1. Complete prelicensing course	
2. Register for exam	
3. Pass exam	
4. Complete Citizen Affidavit	
5. Apply for License	
6. Submit Fingerprints	

Governing Agency

Name: Georgia Department of Insurance

Phone: 800-656-2298

Website: <https://oci.georgia.gov/>

Address: 2 Martin Luther King Jr. Dr.

West Tower, Suite 702

Atlanta, GA 30334