

HOW TO OBTAIN AN INDIANA INSURANCE PRODUCER LICENSE

1. Complete the prelicensing course.

- Life Only – 20 hours
- Accident & Health Only – 20 hours
- Life, Accident and Health – 40 hours
- Casualty Insurance – 20 hours
- Property Insurance – 20 hours
- Property and Casualty – 40 hours
- Personal lines - 20 hours

Course requirements:

- This is a forced progression (locked) state that requires the student to review each lesson and pass each of the chapter quiz before moving onto the next section/chapter.
- Assessments on key topics throughout the course and must be successfully passed with a minimum score of 70% before moving onto the next chapter.
- Mandatory final exam
- Completion of this course satisfies the prelicensing education requirement.

Certificate Information:

To eligible for a Certificate of completion, you must follow several steps:

- Complete the course and pass the final exam with a minimum score of 70%.
- Download and Print certificate through the “Transcript” tile on the user dashboard.
- Certificates are valid for 6 months.
- Course completion rosters are reported to SIRCON daily.
- Education providers are required to collect and report SSN.
- Roster fee: \$4.00 which is collected during enrollment.

2. Schedule the Indiana State examination.

- Registration must be completed online on Pearson VUE website:
<https://home.pearsonvue.com/in/insurance>
- Exam fee - \$69
- Spanish exams are available at test centers only.

Online proctored exams:

- You must check the compatibility of your computer before registering for the exam.
<https://home.pearsonvue.com/in/insurance/onvue>
- If your computer is not compatible with the online software, you will need to schedule your examination at a Pearson Vue test center.
- *Spanish exams are not available through OnVUE.*

Limitation on repeat examinations:

- Testing must be completed within 6 months of the Course Completion Date on the Certificate.

3. Pass your state exam

- Take advantage of the cram courses (Prep Review and Exam Simulator) within your prelicensing course during the waiting period.
 - Prep Review Course: This part of the training features content “boiled down to the essence” of the state exam. Chapters have only a few pages of material, but the content must be mastered to pass. Instructionally designed to teach individuals how to pass, most study effort should be invested here. Chapter exams are substantially larger (50+ questions), providing exposure to the types of questions seen on the state exam.
 - Exam Simulator: These special exams are designed to gauge content retention levels. Important: Only take the Exam Simulators after the Prep Review Course has been successfully completed. It ensures these questions will be “fresh in the mind”.
- **On the day of testing**, you must have the following items:
 - One form of identification bearing your signature that must be a valid government issued photo id
 - Candidates who have changed their names must provide written documentation of the change. This documentation may be a copy of a marriage license, divorce decree or other official legal documentation showing the name change.
 - Valid Certificate(s) of completion – Electronic copies are acceptable.

4. Apply for license

- Submit license application online through SIRCON www.sircon.com/indiana or NIPR www.nipr.com
- Application fee \$40
- If applicant responds "yes" to one of the background questions, please submit supporting documents electronically via [NIPR's Attachments Warehouse](#). The documents may also be submitted to the state via mail, email, or fax. All other required documentation must be forwarded directly to the state.
- **NIPR does not verify exams prior to allowing submission of an application, however an exam is required prior to the state's approval of the request.**

PearsonVue Exam Outlines

DESCRIPTION	Question Count		
	Life	Health	L&H
Life Insurance			
Types of Policies	12	0	12
Policy Riders, Provisions, Options, and Exclusions	18	0	18
Completing the Application, Underwriting, and Delivering the Policies	12	0	12
Taxes, Retirement, and Other Insurance Concepts	8	0	8
Health Insurance			
Types of Policies	0	14	14
Policy Provisions, Clauses, and Riders	0	20	20
Social Insurance	0	3	3
Other Insurance Concepts	0	4	4
Field Underwriting Procedures	0	9	9
Indiana Laws and Rules			
Indiana Laws and Department Rules Common to All Lines of Insurance	20	20	20
Life Regulations	10	0	8
Health Regulations	0	10	7
Total for all parts			
Total Scored Questions on Exam	80	80	135
Maximum Time allowed to complete exam in minutes	120	120	150
Passing Score	70	70	70

DESCRIPTION	Question Count
	P&C
Property and Casualty Insurance	
Types of Policies	25
Insurance Terms and Related Concepts	14
Policy Provisions and Contract Law	11
Types of Policies, Bonds, And Related Terms	25
Insurance Terms and Related Concepts	14
Policy Provisions	11
Indiana Laws and Rules	
Indiana Laws and Department Rules Common to All Lines of Insurance	23
Surplus Lines Common to Personal and Commercial	2
Personal Lines Regulations	5
Commercial Lines Regulations	5
Total for all parts	
Total Scored Questions on Exam	135
Maximum Time allowed to complete exam in minutes	180
Passing Score	70

Producer Licensing Checklist:

Task:	Date Completed
1. Complete prelicensing course	
2. Register for exam	
3. Pass exam	
4. Apply for license	

Governing Agency

Name: Indiana Department of Insurance

Phone: 317-232-2389

Website: <https://www.in.gov/idoi/licensing/>

Address: 311 West Washington Street

Suite 103

Indianapolis, IN 46204-2787