

HOW TO OBTAIN A KANSAS INSURANCE PRODUCER LICENSE

The state of Kansas has no formal pre-licensing education requirement however it is recommended as the prelicensing course is designed to prepare candidates for the State Licensing Examination.

1. Complete the prelicensing course.

- Life Only
- Accident & Health Only
- Life, Accident and Health
- Casualty
- Property
- Property and Casualty
- Personal lines

Course requirements:

- This is a forced progression (locked) state that requires the student to review each lesson and pass each of the chapter quiz before moving onto the next section/chapter.
- Assessments on key topics throughout the course and must be successfully passed with a minimum score of 70% before moving onto the next chapter.

2. Apply for Tax Clearance

- Apply for tax clearance: <https://www.kdor.ks.gov/apps/taxclearance/default.aspx>
- The tax clearance must be electronically sent to the Kansas Insurance Department at: KID.Licensing@ks.gov – Subject line: “Tax Clearance”

3. Submit your Fingerprints

- The state of Kansas requires fingerprinting.
- For more information visit the states website: <https://insurance.ks.gov/documents/agentagency/Instructions-for-requesting-criminal-background-check.pdf>
- Fingerprint Fee: \$60.00

4. Apply for license

- Submit license application electronically on the states website - <https://towerii.ksinsurance.org/kid/agentapplicationrequest.do>
- Application fee: \$30

5. Schedule the Kansas State examination.

- Registration must be completed online on Pearson Vue website:
www.pearsonvue.com/ks/insurance
- Single Line Exam fee – \$57
- Combination Exam fee - \$64
- Spanish exams are available

Limitation on repeat examinations:

- There are no limitations on retaking the exam.

Online proctored exams:

- You must check the compatibility of your computer before registering for the exam.
<https://home.pearsonvue.com/ks/insurance/onvue>
- If your computer is not compatible with the online software, you will need to schedule your examination at a Pearson Vue test center.

6. Pass your state exam

- Take advantage of the cram courses (Prep Review and Exam Simulator) within your prelicensing course during the waiting period.
 - Prep Review Course: This part of the training features content “boiled down to the essence” of the state exam. Chapters have only a few pages of material, but the content must be mastered to pass. Instructionally designed to teach individuals how to pass, most study effort should be invested here. Chapter exams are substantially larger (50+ questions), providing exposure to the types of questions seen on the state exam.
 - Exam Simulator: These special exams are designed to gauge content retention levels. Important: Only take the Exam Simulators after the Prep Review Course has been successfully completed. It ensures these questions will be “fresh in the mind”.
 - **On the day of testing**, you must present two (2) forms of identification bearing your signature, one of which must be a valid government issued photo id.
 - Candidates who have changed their names must provide written documentation of the change. This documentation may be a copy of a marriage license, divorce decree, or other official document.

Pearson Vue Exam Outlines

DESCRIPTION	Question Count			% of Exam Questions		
	Life	Health	L&H	Life	Health	L&H
Life Insurance						
Types of Policies and Features	12	0	12	14%	0%	9%
Policy Riders, Provisions, Options, and Exclusions	18	0	18	21%	0%	13%
Completing the Application, Underwriting, and Delivering the Policies	12	0	12	14%	0%	9%
Taxes, Retirement, and Other Insurance Concepts	8	0	8	10%	0%	6%
Health Insurance						
Types of Policies	0	14	14	0%	17%	10%
Policy Provisions, Clauses, and Riders	0	20	20	0%	24%	14%
Social Insurance	0	3	3	0%	4%	2%
Other Insurance Concepts	0	4	4	0%	5%	3%
Field Underwriting Procedures	0	9	9	0%	11%	6%
Kansas Statutes and Rules						
Kansas Statutes, Rules and Regulations Common to All Lines	20	20	18	24%	24%	13%
Kansas Statutes, Rules and Regulations Pertinent to Life Insurance	14	0	11	17%	0%	8%
Kansas Statutes, Rules and Regulations Pertinent to Sickness and Accident Insurance	0	14	11	0%	17%	8%
Total for all parts						
Total Scored Questions on Exam	84	84	140	1	1	1
Maximum Time allowed to complete exam in minutes	120	120	150	120	120	120
Passing Score	70	70	70	70	70	70

DESCRIPTION	Question Count			% of Exam Questions		
	Casualty	Property	P&C	Casualty	Property	P&C
Casualty Insurance						
Types of Policies, Bonds, and Related Terms	25	0	25	29%	0%	18%
Insurance Terms and Related Concepts	14	0	14	16%	0%	10%
Policy Provisions	11	0	11	13%	0%	8%
Property Insurance						
Types of Property Policies	0	25	25	0%	30%	18%
Insurance Terms and Related Concepts	0	14	14	0%	17%	10%
Policy Provisions and Contract Law	0	11	11	0%	13%	8%
Kansas Statutes and Rules						
Kansas Statutes, Rules, and Regulations Common to All Lines	25	20	19	29%	24%	14%
Kansas Statutes, Rules and Regulations Pertinent to P&C Insurance	0	0	7	0%	0%	5%
Kansas Statutes, Rules and Regulations Pertinent to Casualty Insurance	10	7	7	12%	8%	5%
Kansas Statutes, Rules and Regulations Pertinent to Property Insurance	0	7	7	0%	8%	5%
Total for all parts						
Total Scored Questions on Exam	85	84	140	1	1	1
Maximum Time allowed to complete exam in minutes	120	120	150	120	120	120
Passing Score	70	70	70	70	70	70

Producer Licensing Checklist:

Task:	Date Completed
1. Complete prelicensing course	
2. Apply for Tax Clearance	
3. Submit Fingerprints	
4. Apply for License	
5. Register Exam	
6. Pass Exam	

Governing Agency

Name: Kansas Insurance Department

Phone: 785-296-7862

Fax: 785-368-7019

Website: <https://insurance.kansas.gov/>

Address: 1300 S.W. Arrowhead Road
Topeka, KS 66604